



## NASS 2010 WINTER CONFERENCE DEMO SPACE REQUEST

**Please fax or mail by January 7, 2010, to:**

Stacy Fisher, NASS Executive Assistant  
444 N. Capitol Street, N.W.; Suite 401  
Washington, DC 20001

(202)624-3525 phone - (202)624-3527 fax - [sfisher@sso.org](mailto:sfisher@sso.org)

**NOTE: All expo/demo participants must be current NASS Corporate Affiliate Members in good standing.**

**Company:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

☐ **Do you plan on using a backdrop? If so, how tall is it?** \_\_\_\_\_

All electrical, AV, telephone, computer, internet or other special needs must be made directly with the hotel. JW Marriott exhibit request forms are enclosed. Please fax (202-626-2609) your JW Marriott forms to the attention of George Portes in convention services at the JW Marriott Washington, DC. You may contact him by e-mail at [George.Portes@marriott.com](mailto:George.Portes@marriott.com) if you need additional assistance.

### **NASS Expo/Demo Schedule:**

Friday, January 29	9:00 am – 12:00 pm	Expo Set-Up
	12:00 pm – 7:00 pm	Exhibit & Reception at 6 pm in Exhibit Area
Saturday, January 30	8:00 am – 5:00 pm	Exhibits Open
	5:00 pm – 6:30 pm	Corporate Affiliate Reception
Sunday, January 31	8:00 am – 5:00 pm	Exhibits Open
Monday, February 1	8:00 am – 12:00 pm	Tear Down Exhibits

**All displays must be taken down by 12:00 pm on Monday, February 1, 2010.**

**Only registered conference attendees may staff your booth.** Space is limited to 20 exhibitors and will be assigned on a first come, first serve basis. NASS will provide an approximately 8 x 10 space with a skirted 6' table and two chairs. There is no charge for exhibit space but you will need to pay for electric, internet etc. with the JW Marriott.